

**APPLICATION FOR RESIDENTIAL TENANCY**

PROPERTY ADDRESS:

LEASE COMMENCEMENT:    /    / 20    RENT: \$\_\_\_ PER WEEK    BOND: \$\_\_\_\_\_ (EQUAL 4 WEEKS RENT)

**All properties are drug and smoke free zones (smoking permitted outside townhouse)**

**All properties are pet free (no cats & dogs)**

I agree to supply the following to assist in the processing of this application. I agree that I will produce a legible photocopy or photograph of any or all of these items and the agent may retain these as part of this application.

Photo Identification-Current Drivers License and/or passport	Provided <b>YES/NO</b>
Last 3 rent receipts, or a copy of tenant's rent payment ledger	Provided <b>YES/NO</b>
Last 3 pay slips	Provided <b>YES/NO</b>

Full names and ages of all any children residing at the residence-

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<b>PRIMARY or FIRST APPLICANTS DETAILS:</b>	<b>DO YOU SMOKE: YES / NO</b>
NAME: _____ EMAIL: _____	
HOME PHONE: _____ WORK PHONE: _____ MOBILE: _____	
DATE OF BIRTH: ___ / ___ / ___ DRIVERS LICENCE & EXPIRY: _____ PASSPORT NUMBER: _____	
<b>ADDRESS DETAILS:</b>	
YOUR CURRENT ADDRESS: _____	
LANDLORD/AGENT NAME: _____ WEEKLY RENT PAID: \$ _____	
LANDLORD/AGENT ADDRESS: _____ PHONE NUMBER: _____	
REASON FOR LEAVING: _____	
<b>PREVIOUS ADDRESS:</b>	
LANDLORD/AGENT NAME: _____ WEEKLY RENT PAID: \$ _____	
LANDLORD/AGENT ADDRESS: _____ PHONE NUMBER: _____	
REASON FOR LEAVING: _____	

**PREVIOUS ADDRESS:**

LANDLORD/AGENT NAME: \_\_\_\_\_ WEEKLY RENT PAID: \$ \_\_\_\_\_

LANDLORD/AGENT ADDRESS: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

**FIRST APPLICANT EMPLOYMENT DETAILS:**

**OCCUPATIONS:** \_\_\_\_\_ **INCOME AFTER TAX:** \_\_\_\_\_ **PER WEEK/FORTNIGHT/MONTH**

**EMPLOYER:** \_\_\_\_\_ **LENGTH OF CURRENT EMPLOYMENT:** \_\_\_\_\_

**EMPLOYERS ADDRESS:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_ **POSITION:** \_\_\_\_\_

**IF SELF EMPLOYED**

**NAME OF BUSINESS:** \_\_\_\_\_ **ABN NUMBER:** \_\_\_\_\_ **INDUSTRY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **HOW LONG SELF EMPLOYED:** \_\_\_\_\_

**NAME OF ACCOUNTANT:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**SECOND APPLICANT DETAILS:**

**DO YOU SMOKE: YES / NO**

**NAME:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_ **WORK PHONE:** \_\_\_\_\_ **MOBILE:** \_\_\_\_\_

**DATE OF BIRTH:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **DRIVERS LICENCE & EXPIRY:** \_\_\_\_\_ **PASSPORT NUMBER:** \_\_\_\_\_

**ADDRESS DETAILS:**

**YOUR CURRENT ADDRESS:** \_\_\_\_\_

**LANDLORD/AGENT NAME:** \_\_\_\_\_ **WEEKLY RENT PAID: \$** \_\_\_\_\_

**LANDLORD/AGENT ADDRESS:** \_\_\_\_\_ **PHONE NUMBER:** \_\_\_\_\_

**REASON FOR LEAVING:** \_\_\_\_\_

**PREVIOUS ADDRESS:**

**LANDLORD/AGENT NAME:** \_\_\_\_\_ **WEEKLY RENT PAID: \$** \_\_\_\_\_

**LANDLORD/AGENT ADDRESS:** \_\_\_\_\_ **PHONE NUMBER:** \_\_\_\_\_

**REASON FOR LEAVING:** \_\_\_\_\_

**PREVIOUS ADDRESS:**

**LANDLORD/AGENT NAME:** \_\_\_\_\_ **WEEKLY RENT PAID: \$** \_\_\_\_\_

**LANDLORD/AGENT ADDRESS:** \_\_\_\_\_ **PHONE NUMBER:** \_\_\_\_\_

**REASON FOR LEAVING:** \_\_\_\_\_

**SECOND APPLICANT EMPLOYMENT DETAILS:**

**OCCUPATIONS:** \_\_\_\_\_ **INCOME AFTER TAX:** \_\_\_\_\_ per week/fortnight/month

**EMPLOYER:** \_\_\_\_\_ **LENGTH OF CURRENT EMPLOYMENT:** \_\_\_\_\_

**EMPLOYERS ADDRESS:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_ **POSITION:** \_\_\_\_\_

**IF SELF EMPLOYED**

**NAME OF BUSINESS:** \_\_\_\_\_ **ABN NUMBER:** \_\_\_\_\_ **INDUSTRY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **HOW LONG SELF EMPLOYED:** \_\_\_\_\_

**NAME OF ACCOUNTANT:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

<b>MOTOR VEHICLES</b>	<b>Registered Owner of Vehicle</b>	<b>Registration Number</b>	<b>Make/Model</b>

**Must be a registered vehicle and roadworthy. No loud mufflers please.**

**EMERGENCY CONTACTS**

1: **WORK NO:** \_\_\_\_\_ **MOBILE:** \_\_\_\_\_ **RELATIONSHIP:** \_\_\_\_\_ **NAME:** \_\_\_\_\_

2: **WORK NO:** \_\_\_\_\_ **MOBILE:** \_\_\_\_\_ **RELATIONSHIP:** \_\_\_\_\_ **NAME:** \_\_\_\_\_

1. Have you or any other persons named on this application had a Tenancy agreement terminated **YES / NO**

If yes, what was the reason? \_\_\_\_\_

2. Do you know anyone who is presently living at this address? **YES / NO** If so who? \_\_\_\_\_

3. Have you or any other applicant been awarded an outcome at the QCAT tribunal? **YES / NO**

4. Have you or any of the other applicants living with you been listed/black-listed on the tenancy default data base? **YES / NO**

5. Do you smoke? **YES / NO** Are you now aware that these properties are non-smoking? **YES / NO**

**DECLARATION: IMPORTANT- READ & SIGN THIS DECLARATION**

We declare that we are not in dispute with our previous landlord and that we do not owe outstanding rent, or any other money to a previous landlord and that we are not or about to be declared bankrupt. We acknowledge and accept that if this application is rejected, the agent is not legally obliged to give reasons for the rejection.

We understand and acknowledge that any false information we provide in this application will jeopardize this application and any subsequent tenancy agreement we enter into on approval by the lessor or agent. We have been informed of or read and understand the policy relating to motor vehicles, in particular noisy or loud mufflers, no unregistered vehicles, the parking of motor vehicles and agree to abide by this policy if offered a tenancy.

**It is further agreed that upon confirmation of acceptance of this application by the lessor/letting agent, the applicants will pay a holding deposit, either cash or bank transfer equal to one (1) weeks rent within 24 hours. Such deposit will be applied to the first payment for Bond or for the first rental period. This deposit is non-refundable after 48 hours.**

**SIGNATURES OF APPLICANT/S**

APPLICANT 1 SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_

APPLICANT 2 SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_

APPLICANT 3 SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_

**IMPORTANT- READ & SIGN CONSENT & COLLECTION NOTICE**

***PRIVACY CONSENT***

(This privacy document form part of your application for tenancy)

We the applicant/s acknowledge and agree that we authorize Marsa Pty Ltd ( Maxima Complex) to collect information about us to enable an assessment of our application for tenancy.

We authorize Marsa Pty Ltd (Maxima Complex) to obtain personal information in relation to our employment, our wages/salary, centrelink and any other taxable income, our rental references & rent ledger from previous letting agent and/or private lessors, and any T.I.C.A (Tenancy Information of Australia) history and any other searches to verify the information provided by us the applicants.

We authorize Marsa Pty Ltd (Maxima Complex) to disclose information collected about us to the lessor/s, and/or owner of the property, even if that person is interstate or overseas, and also refer my details to any financial service, Insurance or Utilities organization connected with the complex.

**Collection Notice & Acknowledgement**

The personal information you provide in this application or that our agency collects from other sources is necessary for Maxima Complex and its authorized Resident Letting Agent to verify your identity, to process and evaluate the application and to manage the tenancy. If the application is successful, personal information collected about you in this application and during the course of your tenancy, past and present, may be disclosed for the purpose for which it was collected to other parties including the lessor/s, referees, other real estate agents or letting agents, and third party operators of tenancy reference database. Information already held on tenancy database may also be disclosed to Maxima complex and/or the lessor/s. If you are successful with your application, and if you enter into a residential tenancy agreement, the facts and other relevant personal information collected about you during the course of your tenancy will be disclosed to the lessor/s third party operators of tenancy databases and/or other real estate agents or letting agents.

**If you do not complete this application form in full or do not sign the consent below then your application for residential tenancy may not be considered by the lessor/s or their authorized letting agent, or if considered, may be rejected due to insufficient information to assess the application.**

APPLICANT 1 SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_

APPLICANT 2 SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_

APPLICANT 3 SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_

LESSOR/AGENT SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_